



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

**Bids and Awards Committee**

**BAC Resolution Declaring the Single Calculated and Responsive Quotation (SCRQ)  
and Recommending Approval**

Resolution No. 2020-09-02-96  
Series of 2020

**WHEREAS**, the *Department of Education, Division of Quezon* posted a Request for Quotation on Philgeps and at conspicuous place of the premises of *DepED Division of Quezon* for the Supply and Delivery of Foods during the Online ISO Surveillance Audit for Project Light (Remote Audit) for SDO-Quezon for the priority project at SDO Quezon and posted invitation on Philgeps and at conspicuous place of the premises of *DepEd Division of Quezon* continuously for 3 days

**WHEREAS**, in response to the said requests/advertisements, one (1) bidder submitted a quotation on September 1, 2020;

**WHEREAS**, said bidders were found to be complying for the Eligibility and Technical Components of the quotation;

**WHEREAS**, the assessment of the proposal of the Bidder resulted in the following quotation:

Name of Bidder	Bid Amount (As Read)
M.I SEVILLA CATERING SERVICES	Php 90,000.00

**WHEREAS**, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the Bidder with the Single Calculated/Rated Quotation, it has been found to be responsive;

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:



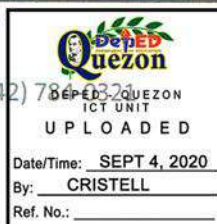
*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0320

Email Address: quezon@deped.gov.ph

Website: www.depedquezon.com.ph





Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

To declare **M.I SEVILLA CATERING SERVICES** as the Bidder with the Single Calculated/Rated and Responsive Quotation for the Supply and Delivery of Foods during the Online ISO Surveillance Audit for Project Light (Remote Audit) for SDO-Quezon.

To recommend for approval by the Schools Division Superintendent of the Division of Quezon the foregoing findings.

**RESOLVED**, at the Division of Quezon, this 2nd day of September, 2020.

  
**GREGORIO A. CO, JR.**  
BAC Chairman

  
**HERBERT D. PEREZ**  
Vice Chairperson

  
**ELIZABETH M. DE VILLA**  
Member

  
**MARIA DOLORES D. ATIENZA**  
Member

  
**LORENA S. WALANGSUMBAT**  
Member

  
**JOSEPH E. JARASA**  
Member

**WALTER F. GALAROSA**  
Member

**APPROVED:**



**ELIAS A. ALICAYA JR., Ed.D**  
Assistant Schools Division Superintendent  
Officer in Charge- Office of the Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

**Bids and Awards Committee**

**NOTICE OF AWARD**

September 2, 2020

**Ms. MIRADETH I. SEVILLA**

**Owner**

**M.I SEVILLA CATERING SERVICES**

Ilang-Ilang St. cor. Camia St., Zaballero Subd.  
Gulang-Gulang, Lucena City

Dear Ms. Sevilla:

We are pleased to inform you that your quotation for the project Supply and Delivery of Foods during for the conduct of of **Online ISO Surveillance Audit for Project Lights (Remote Audit)** on September 4, 2020 for SDO Quezon amounting to Ninety Thousand Pesos & 00/100 (Php90, 000.00), undertaken through Small Value Procurement, in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, has been determined to be the most advantageous to the government.

A Purchase Order shall be issued at the soonest possible time.

We appreciate your interest in this opportunity and we look forward to your satisfactory performance of your obligations under the project.

Very truly yours,

**ELIAS A. ALICAYA JR., Ed.D**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent  
Head of Procuring Entity

RECEIVED BY:

*M. I. Sevilla*  
For: MA. CUKA A. DE GUZMAN

**MIRADETH I. SEVILLA**

**Owner/M. I SEVILLA CATERING SERVICES**

*Sept. 2, 2020*

(Date)

\*Please return the original copy of this Notice to the DepED- DIVISION OF QUEZON through its BAC Secretariat located at Talipan, Pagbilao, Quezon.

DEPEDQUEZON-TM-SDS-04-0025-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@depd.gov.ph  
Website: www.depdequezon.com.ph





Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

Bids and Awards Committee

**NOTICE TO PROCEED**

September 3, 2020

Ms. MIRADETH I. SEVILLA  
Owner  
M.I SEVILLA CATERING SERVICES  
Ilang-Ilang St. cor. Camia St., Zaballero Subd.  
Gulang-Gulang, Lucena City

Dear Ms. Sevilla:

This refers to our award of contract to your company for the project Supply and Delivery of Foods during the conduct of **Online ISO Surveillance Audit for Project Lights (Remote Audit)** on September 4, 2020 for SDO Quezon amounting to Ninety Thousand Pesos & 00/100 (PhP90, 000.00), inclusive of appropriate taxes and fees, pursuant to BAC Resolution No. 2020-09-02-96, s. 2020.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office through its BAC Secretariat at the soonest.

Very truly yours,

**ELIAS A. ALICAYA JR., Ed.D**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent  
Head of Procuring Entity

CONFORME:   
For: Miradeth I. Sevilla  
MIRADETH I. SEVILLA  
Owner/M.I SEVILLA CATERING SERVICES

Sept. 3, 2020

(Date)

DEPEDQUEZON-TM-SDS-04-0025-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@deped.gov.ph  
Website: www.depedquezon.com.ph





# PURCHASE ORDER

## DEPARTMENT OF EDUCATION DIVISION OF QUEZON

Supplier: <u>M.I SEVILLA RESORT</u>	P.O. No.: <u>C09-111-20</u>
Address: <u>LUCENA CITY</u>	Date: <u>4-Sep-20</u>
TIN: _____	Mode of Procurement: _____

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery _____	Delivery Term _____
Date of Delivery _____	Payment Term _____

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	pax	Foods (Lunch & Snacks am/pm)  Managed Buffet 4-Sep-20 Live-Out Inclusion of the following: -Tables and Chairs -Waiter -Sound System -Projector/Extension -Microphone	150	600.00	90,000.00
					<u>90,000.00</u>

(TOTAL Amount in Words) NINETY THOUSAND PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

*ELIAS A. ALICAYA, JR.*  
OIC-SCHOOLS DIVISION SUPERINTENDENT

Conforme:

MIRADETH I. SEVILLA

\_\_\_\_\_  
Signature over Printed Name of Supplier

\_\_\_\_\_  
Date

Funds Available

SUSAN P. FONTARUM  
ACCOUNTANT III

ALOBS No. \_\_\_\_\_

Amount \_\_\_\_\_